

Instructions:

1. Log in to Campus Information Services with your uNID and password



### Login

uNID: (e.g. u8675309)

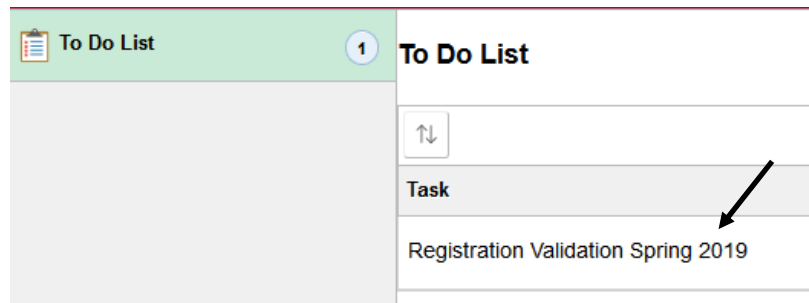
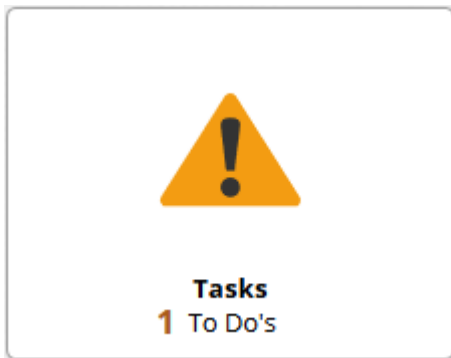
[Forgot your uNID?](#) ←

Password:

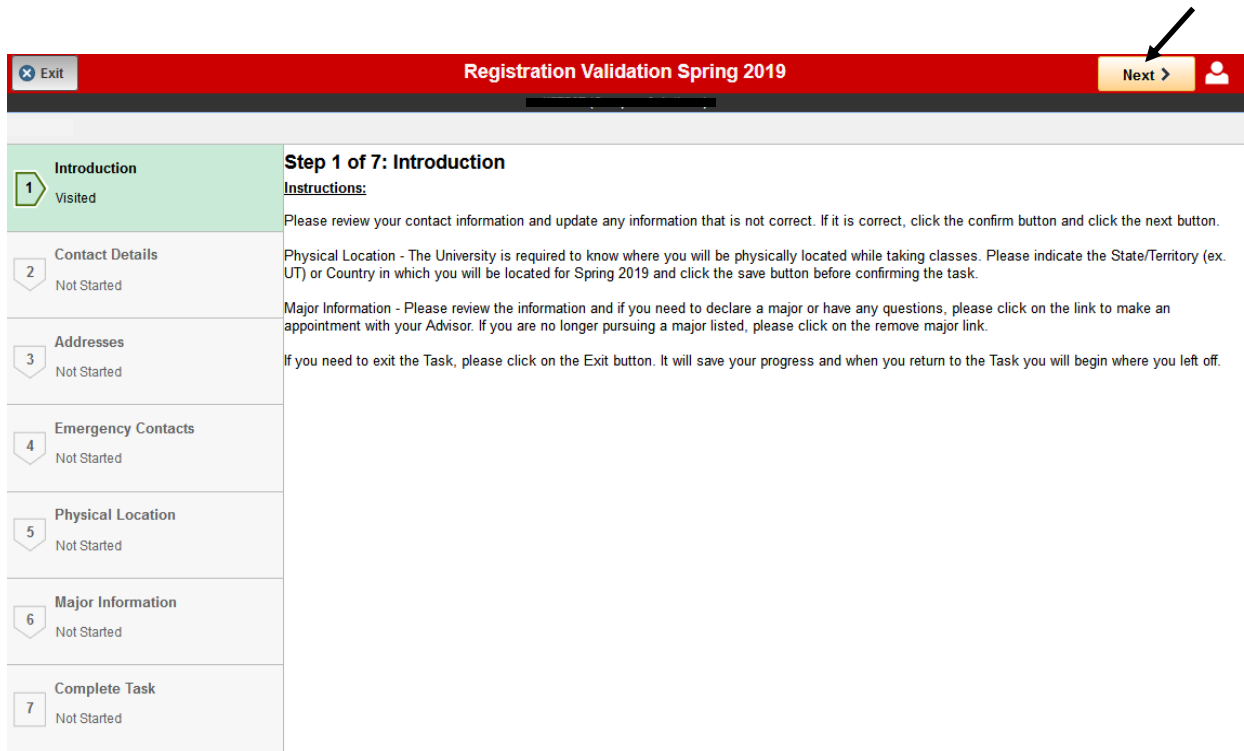
[Forgot your password?](#) ←

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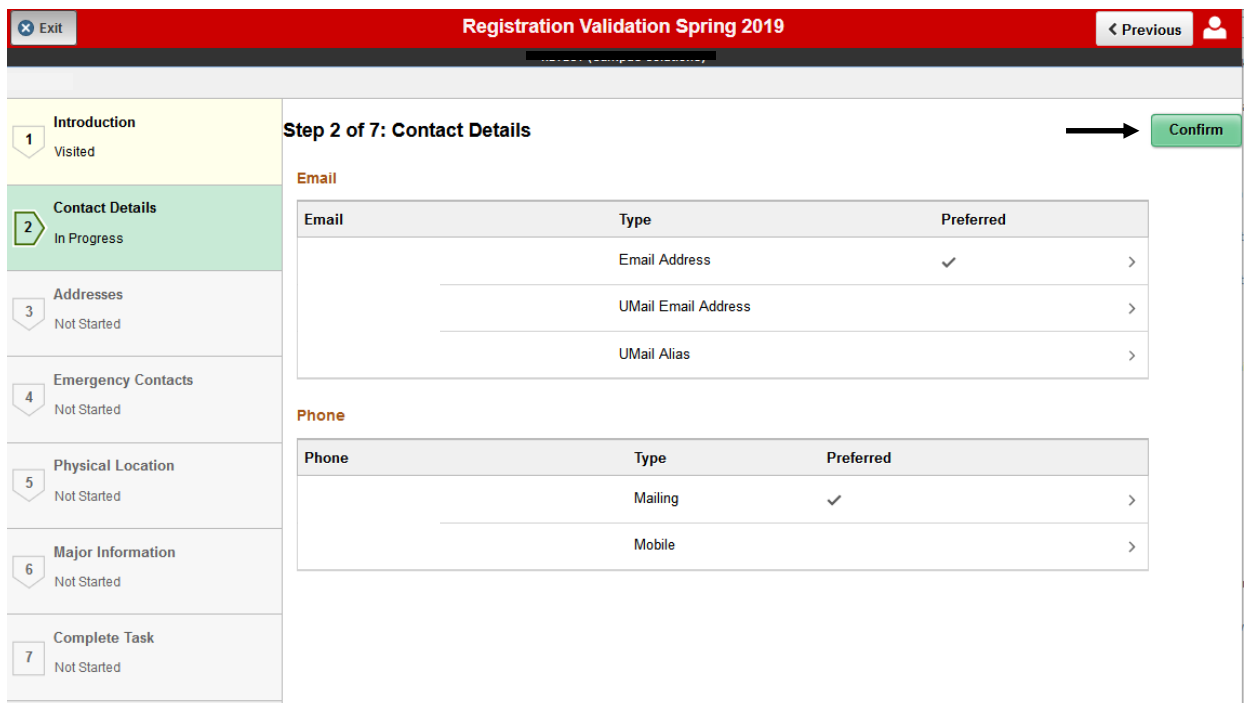
2. Click on the Tasks tile on your Student Homepage, then click on **Registration Validation** task.



3. Once you click the link you will be taken to the Registration Validation homepage and given instructions. Once you have read the instructions you will click the “Next” button to continue.



4. The next steps will be a review of your biographical information to ensure it is correct. The first to review is your email and phone numbers to ensure they are up to date, if not, edit the email or phone number by clicking on the one that needs to be updated. Once it is correct or reviewed, click the “Confirm” button and then click the “Next” button to continue.



5. Next review your mailing address to ensure it is correct, if not, edit it. Once it is correct or reviewed, click the “Confirm” button and then the “Next” button to continue.

**Registration Validation Spring 2019**

Step 3 of 7: Addresses

Mailing Address

Address	From
	Current >

Confirm

6. Next review your Emergency Contacts to ensure they are correct, if not, edit them. Once they are correct or reviewed, click the “Confirm” button and then the “Next” button to continue.

**Registration Validation Spring 2019**

Step 4 of 7: Emergency Contacts

Contact	Phone	Preferred
		✓ >

Confirm

7. Next, indicate where you will be physically located while taking classes. Click yes if you are physically located in a US State or Territory, then indicate the State or Territory in the below box. If you are not located in a US State or Territory click no and indicate the Country. Once completed click the “Save” button, then click the “Confirm” button and then the “Next” button.

8. Next review your major to ensure it is correct. If you need to declare a major or have any questions, click the link to make an appointment with your advisor. If you are no longer pursuing a major listed click the remove a major link. Once reviewed, click the “Confirm” button and then the “Next” button.

9. The last step is to submit the task to complete it by clicking the “Submit” button and then you can click the “Exit” button and then the Home icon to return to the Student Homepage. Once you return, you will see that the Tasks tile is no longer active to click on as the tasks have been completed.

The screenshot shows a web interface for 'Registration Validation Spring 2019'. At the top, there is a red navigation bar with an 'Exit' button (indicated by a left-pointing arrow), the title 'Registration Validation Spring 2019', a '< Previous' button, a 'Submit' button, and a user profile icon. Below the navigation bar, a sidebar on the left lists seven steps: 1. Introduction (Visited), 2. Contact Details (Complete), 3. Addresses (Complete), 4. Emergency Contacts (Complete), 5. Physical Location (Complete), 6. Major Information (Complete), and 7. Complete Task (In Progress). The main content area is titled 'Step 7 of 7: Complete Task' and contains 'Instructions:' with a numbered list: 1. Click the Submit button to complete the task. 2. Click the Exit button. 3. Once you have exited the task, please click on the Home icon to return to the Student Homepage. A black arrow points from the 'Submit' button in the navigation bar to the top right corner of the main content area.



A grey header bar with the text 'Student Homepage' and a downward-pointing triangle. Below it is a white rectangular tile with a yellow warning triangle icon containing a black exclamation mark. Underneath the icon, the text reads 'Tasks' in bold and 'No current tasks' below it.