1. Log in to Campus Information Services with your uNID and password:

2. Click the Registration tile on your Student tab. Click the “Edit Class” link on the navigation bar.
3. The “Edit Classes” page is displayed.

**NOTE:** If you are able to register for more than one term you will be provided the opportunity to select the appropriate term.

- Choose the course you wish to revoke CR/NC.
- Select the “Proceed to Step 2 of 3” button.

4. Select the “Revoked Credit/No Credit” in the “Grading” drop down menu.
5. A message box will appear with important CR/NC information, please review and select “OK” to continue.

6. Select the “Next” button.
7. Select “Finish Editing” to confirm the change of grading basis from “Elected Credit/No Credit” to “Revoked Credit/No Credit”.

8. A green check will indicate the grading basis was updated successfully. A red “X” for an error.

You may wish to click the “My Class Schedule” button to obtain an updated schedule of your classes.