

Instructions: **Elect CR/NC Option**

1. Log in to Campus Information Services with your uNID and password:

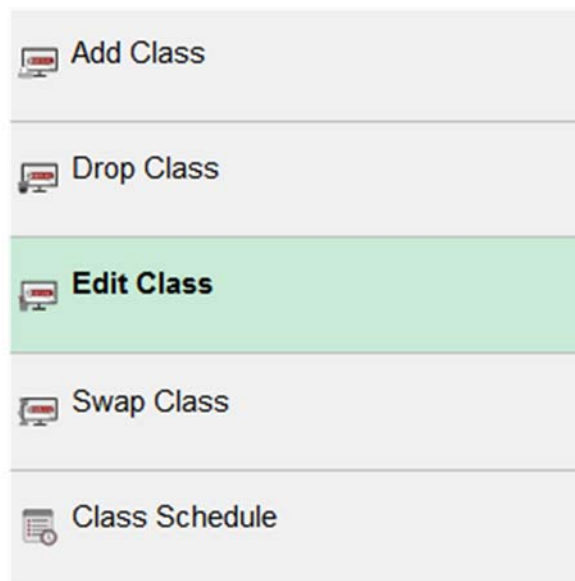


Login

uNID: (e.g. u8675309)
 [Forgot your uNID?](#)

Password:
 [Forgot your password?](#)

2. Click the Registration tile on your Student tab. Click the “Edit Class” link on the navigation bar



3. The “Edit Classes” page is displayed.

NOTE: If you are able to register for more than one term you will be provided the opportunity to select the appropriate term.

- Choose the course you wish to elect CR/NC.
- Select the “Proceed to Step 2 of 3” button.

The screenshot shows the 'Edit Class Enrollment Options' page. At the top, there are navigation tabs: 'My Class Schedule', 'Add', 'Drop', 'Swap', 'Edit', and 'Term Information'. Below the tabs is the title 'Edit Class Enrollment Options' and a progress indicator with three steps, where step 1 is active. The main heading is '1. Select a class to edit'. Below this, there is a sub-heading 'Select the class to modify and select Proceed to Step 2 of 3 to change your class preferences.' The page shows 'Fall 2018 | Undergraduate Semester | University of Utah' and a 'Change Term' button. A section titled 'Classes you are allowed to edit' contains a dropdown menu with 'KINES 3091: Exercise Physiology' selected. An arrow points to this dropdown. Below the dropdown is a 'Proceed to Step 2 of 3' button, which is highlighted with a red rectangle. At the bottom, there is a link 'My Fall 2018 Class Schedule'.

4. Select the “Credit/No Credit” in the “Grading” drop down menu.

The screenshot shows the 'Edit Class Enrollment Options' page, Step 1: Select a class to edit - Enrollment Preferences. The page title is 'Edit Class Enrollment Options' and the progress indicator shows step 1 is active. The main heading is '1. Select a class to edit - Enrollment Preferences'. Below this, there is a sub-heading 'Select the class to modify and select Proceed to Step 2 of 3 to change your class preferences.' The page shows 'Fall 2018 | Undergraduate Semester | University of Utah' and 'KINES 3091 - Exercise Physiology'. A section titled 'Class Preferences' contains 'KINES 3091-001', 'Lecture', and a 'Wait List' icon. There is a 'Permission Nbr' field. Below this, there is a 'Grading' dropdown menu with 'Credit / No Credit' selected. An arrow points to this dropdown. Below the dropdown is a 'Units' field. Below the 'Units' field is a 'Requirement Designation' field with 'Quantitative Intensive BS'. At the bottom, there are 'Cancel', 'Previous', and 'Next' buttons. Below the buttons is a table with the following data:

Section	Component	Days & Times	Room	Instructor	Start/End Date
001	Lecture	MoWe 11:50AM - 1:10PM	JTB 130		08/20/2018 - 12/06/2018

5. A message box will appear with important CR/NC information, please review and select "OK" to continue.

mission Nbr

Message

Elect CR/NC message: (20000,206)

You have not selected any hours as credit/no credit.

- Students may exercise the option of CR/NC grading for a maximum of 15 credit hours while an undergraduate at the University.
- If you are a graduate student, you may exercise the CR/NC option with approval from your academic department and the Dean of the Graduate School.
- For further information about restrictions or about the policy, please refer to the Student Handbook.

If you want to continue to elect CR/NC, click OK and then click NEXT. If you do not want to elect CR/NC, click OK and change the grading basis and click NEXT.

6. Select the "Next" button.

[Edit Class Enrollment Options](#) 1 2 3

1. Select a class to edit - Enrollment Preferences

Fall 2018 | Undergraduate Semester | University of Utah
KINES 3091 - Exercise Physiology

Class Preferences

KINES 3091-001 Lecture Wait List Permission Nbr

Session Regular Academic Session Grading

Career Undergraduate Semester Units 3.00

Enrollment Information Requirement Designation Quantitative Intensive BS

- Prerequisites: "C-" or better in (BIOL 2325 AND (MATH 1050 OR MATH 1210 OR MATH 1080 OR AP Calc AB score of 3 or better OR AP Calc BC score of 3 or better)).
- Quantitative Intensive BS

Section	Component	Days & Times	Room	Instructor	Start/End Date
001	Lecture	MoWe 11:50AM - 1:10PM	JTB 130		08/20/2018 - 12/06/2018

Go to top

7. Select "Finish Editing" to confirm the change of grading basis from "Graded" to "Elected Credit/ No Credit."

Edit Class Enrollment Options



Select Finish Editing to process your edit request. To exit without making changes to this class, select Cancel.

Fall 2018 | Undergraduate Semester | University of Utah

Class Attribute	Original Value	New Value
Grade Option	Graded	Elected Credit / No Credit

Cancel
Finish Editing

8. A green check will indicate the grading basis was updated successfully. A red "X" for an error.

Edit Class Enrollment Options



View the results of your enrollment request. Select fix errors to try and correct the problems listed.

Fall 2018 | Undergraduate Semester | University of Utah

✔ Success: Class updated	✘ Error: Unable to update class	
Class	Message	Status
KINES 3091	Success: This class has been updated.	✔

My Class Schedule

You may wish to click the "My Class Schedule" button to obtain an updated schedule of your classes.

KINES 3091 - Exercise Physiology							
Status	Units	Grading	Grade	Requirement Designation	Deadlines		
Enrolled	3.00	Elected Credit / No Credit		Quantitative Intensive BS	📅 ⓘ		
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date	Fees
1672	001	Lecture	MoWe 11:50AM - 1:10PM	JTB 130		08/20/2018 - 12/06/2018	