

Veteran Services Contact Information

VA Regional Processing Office

Po Box 8888
Muskogee OK 74402-8888
1-888-442-4551
www.gibill.va.gov
Monthly Verification line: 1-877-823-2378

University of Utah Veteran Services

250 SSB Window 10
201 South 1460 East
Salt Lake City, Utah 84112
1-801-581-6945
Fax: 1-801-585-7860
Email: vetservices@sa.utah.edu

Salt Lake Dept. Veteran Affairs

550 Foothill drive
PO Box 581900
Salt Lake City, UT 84158-1900
(SW corner of Foothill and Wasatch Drive)
Toll-Free 1-800-827-1000

Vocational Rehabilitation(Chapt. 31)

1-801-326-2431

250 N SSB Window 10
201 S 1460 E RM 250 N
Salt Lake City, Utah 84112

Phone: 801-581-6945
Fax: 801-585-7860
E-mail: VA@SA.UTAH.EDU

University of Utah Veteran Services



**Conditions for Your
VA Educational
Benefits at the
University of Utah**

**Tips to help veterans keep
their educational benefits up
to date, accurate and worry
free.**

University of Utah Veteran Services

801-581-6945

Your Responsibilities

Staying Informed

E-mail is our primary means of communication. To avoid missing important information, check your student UMail account regularly.

Requesting Benefits

A Request for Benefits must be completed for each semester you plan to receive benefits. If you do not submit a request, you will not receive benefits.

Course Eligibility

VA benefits only cover courses required for your declared degree program. We use the DARS to evaluate your requirements. If you plan to take a class that is not required on your DARS, or plan to repeat a class you've already completed, please contact the VA office before registering.

Reporting Changes

To avoid an interruption in benefits and possible debt, please keep us informed on all changes in your class schedule and degree program.



Verifying Enrollment

To receive benefits chapter 30, 33, 1606 and 1607 veterans must verify their enrollment on the last calendar day of each month using W.A.V.E. (Web Automated Verification of Enrollment) at www.gibill.va.gov/wave or by calling 1-877-823-2378.

Training Time

Your benefits are paid based on your training time. In a standard semester, training time is measured as follows:

Fall/Spring (16 weeks):

- Full Time = 12.0+
- 3/4 Time = 11.0-9.0
- 1/2 Time = 8.0-6.0
- <1/2 Time = 5.0 & Less

Summer semester is considered a non-standard term and is measured differently:

Summer (12 weeks):

- Full Time = 8.0 +
- 3/4 Time = 7.0-6.0
- 1/2 Time = 5.0-4.0
- <1/2 Time = 3.0 & Less

Graduate Students: According to the University of Utah general catalog, graduate students are considered full-time when they are registered for nine or more credit hours.

First-Half, Second-Half, and Miscellaneous

Session courses are treated like individual terms. The VA will certify them separate from regular courses with start and end dates determined by the University class schedule. The Regional Processing Office will then determine training time based on the number of weeks in the non-standard term.

Transferring Credit

All classes taken at another college or university must be on record at the University of Utah. The VA requires we have record of transfer credit before the end of the semester following completion of the course. Have your transcripts sent to the Transfer Admissions office as soon as grades are posted. Your VA Educational benefits will be on hold until your transfer credit is posted.

Paying Tuition

VA Educational benefits are considered to be a reimbursement program. VA benefits are paid directly to the student, not the University of Utah. You are responsible for paying your tuition on time. Please make note of the University deadlines and make sure that you make arrangements to pay your tuition by the deadline.

You are responsible for monitoring your tuition bill. The initial tuition billing statement is not mailed to you. To view your billing statement, and make payments online using a credit card or e-check, log onto Campus Information System at <https://gate.acs.utah.edu> and select Tuition Bill/Pay Tuition. If you do not wish to pay online, then please print a copy of your bill to accompany your check payment. For more details about the University's Tuition Policy, please visit <http://www.acs.utah.edu/tuition/>

Chapter 31 students: The Vocational Rehabilitation office should pay your tuition directly to the University of Utah. Check with your Voc Rehab counselor to verify that tuition is being covered and ensure that the income accounting office receives your tuition payment by the deadline.

Chapter 33 (Post 9/11) students: The VA should pay a percentage of your tuition based on the percentage level you qualified for under the program. The VA will only pay tuition for classes that count towards your degree program. It is your responsibility to check with our office that all of your classes have been approved. It is also your responsibility to check with the tuition office and VA Regional office that your tuition has been paid.

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