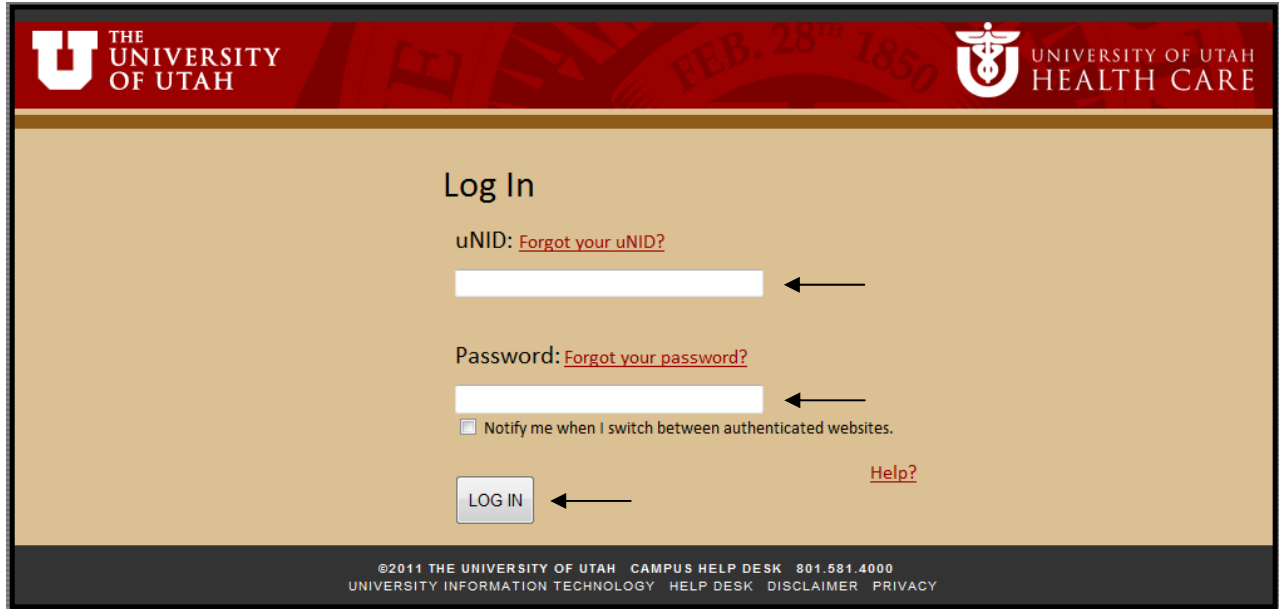
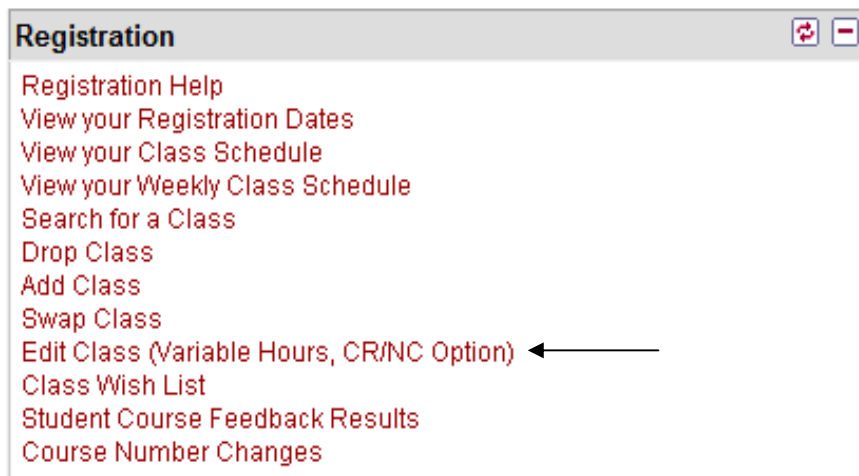


Instructions: **Revoke CR/NC Option**

1. Log in to Campus Information Services with your uNID and password:



2. Locate the Registration box on your Student tab. Click the “Edit Class (Variable Hours, CR/NC Option )” link



3. The "Edit Classes" page is displayed.

**NOTE:** If you are able to register for more than one term you will be provided the opportunity to select the appropriate term.

- Choose the course you wish to revoke CR/NC.
- Select the "Proceed to Step 2 of 3" button.

## Edit Class Enrollment Options



### 1. Select a class to edit

Select the class to modify and click Proceed to Step 2 of 3 to change your class preferences.

Spring 2011 | Undergraduate Semester | University of Utah [change term](#)

Classes you are allowed to edit

Select from your schedule

HIST 1700: American Civilization

[PROCEED TO STEP 2 OF 3](#)

4. Select the "Revoke" button under the CR/NC option.

## Edit Class Enrollment Options



### 1. Select a class to edit - Enrollment Preference

Spring 2011 | Undergraduate Semester | University of Utah

#### HIST 1700 - American Civilization

##### Class Preferences

HIST 1700-003    Lecture     Closed   

Session    Regular Academic Session

Career    Undergraduate Semester

Enrollment Information

- American Institutions

Grading

Units    3.00

Requirement Designation

American Institutions

Select CR/NC Grading

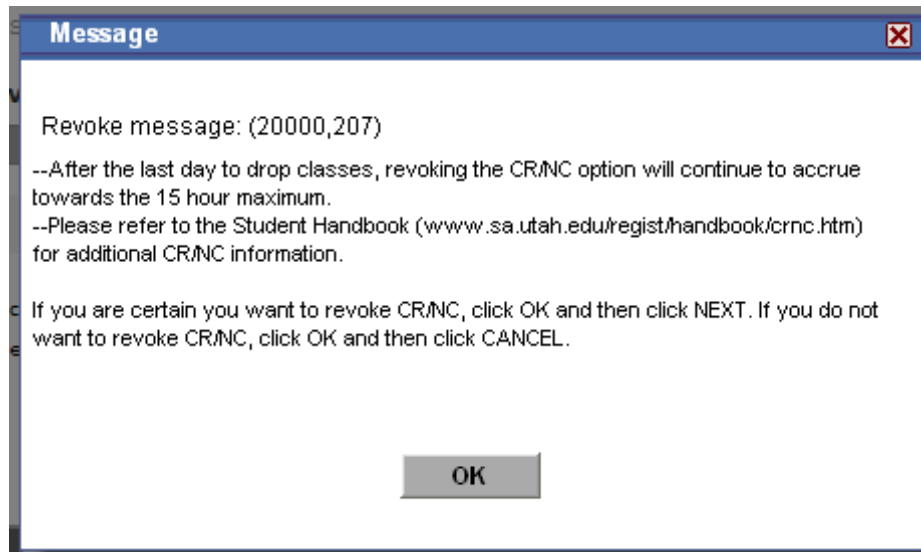
[Revoke](#)

\*If you want a letter grade (A-E), do not elect.

[CANCEL](#)    [PREVIOUS](#)    [NEXT](#)

Section	Component	Days & Times	Room	Instructor	Start/End Date
003	Lecture	TH 12:25PM - 1:45PM	OSH WPRA	JOHN REED	01/10/2011 - 04/27/2011

5. A message box will appear with important CR/NC information, please review and select “OK” to continue.



6. Select the “Next” button.

## Edit Class Enrollment Options



### 1. Select a class to edit - Enrollment Preference

Spring 2011 | Undergraduate Semester | University of Utah

#### HIST 1700 - American Civilization

##### Class Preferences

<b>HIST 1700-003</b> Lecture <input type="checkbox"/> Closed		<b>Permission Nbr</b> <input type="text"/>
<b>Session</b> Regular Academic Session		<b>Grading</b>
<b>Career</b> Undergraduate Semester		<b>Units</b> 3.00
<b>Enrollment Information</b> <ul style="list-style-type: none"> <li>American Institutions</li> </ul>		<b>Requirement Designation</b> <p>American Institutions</p>

**Select CR/NC Grading**

\*If you want a letter grade (A-E), do not elect.

Section	Component	Days & Times	Room	Instructor	Start/End Date
003	Lecture	TH 12:25PM - 1:45PM	OSH WPRA	JOHN REED	01/10/2011 - 04/27/2011

7. Select "Finish Editing" to confirm the change of grading basis from "Elected Credit/No Credit" to "Revoked Credit/No Credit."

## Edit Class Enrollment Options

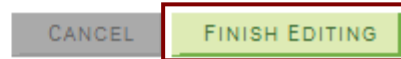


### 2. Confirm your selections

Click Finish Editing to process your edit request. To exit without making changes to this class, click Cancel.

Spring 2011 | Undergraduate Semester | University of Utah

Class Attribute	Original Value	New Value
Grade Option	Elected Credit / No Credit	Revoked Credit/No Credit



8. A green check will indicate the grading basis was updated successfully. A red "X" for an error.

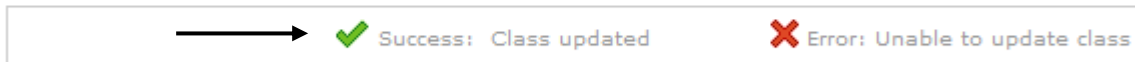
## Edit Class Enrollment Options



### 3. View results

View the results of your enrollment request. Click fix errors to try and correct the problems listed below.

Spring 2011 | Undergraduate Semester | University of Utah



Class	Message	Status
HIST 1700	Success: This class has been updated.	✓

MY CLASS SCHEDULE

You may wish to click the "My Class Schedule" button to obtain an updated schedule of your classes.

HIST 1700 - American Civilization						
Status	Units	Grading	Grade	Requirement Designation		
Enrolled	3.00	Revoked Credit/No Credit				
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
1297	<u>001</u>	Lecture	MWF 8:35AM - 9:25AM	CTIHB 109		01/10/2011 - 04/27/2011