Declaration/Change of Graduate Emphasis

An emphasis is a program of study within an established degree that enables a student to focus on courses in a particular field within a degree program. An emphasis approved by the curriculum committee of the college where the degree is housed and by the Graduate Council. An emphasis will appear on a student’s transcript but not on their diploma. Policy 6-225 Section III

Instructions
1. Choose and complete the appropriate option. *Please use the Academic Plan and Emphasis Codes.
2. The Department Chair or Director of Graduate Studies must sign the form and submit the form to the Registration & Records Division via campus mail or fax.
3. Questions regarding the form, contact the Registration & Records Division at (801) 581-8969.

Student Name: ___________________________   ___________________________   ___________________________
First      Middle      Last

Student ID #: ___________________________   Academic Department: ___________________________

Check the appropriate option:

Option 1:
☐ Declare emphasis in: ___________________________ for ___________________________
   *Emphasis Code   *Academic Plan Code

Option 2:
☐ Change emphasis from: ___________________________ to ___________________________
   *Emphasis Code   *Emphasis Code
   for ___________________________
   *Academic Plan Code

Option 3:
☐ Remove emphasis in: ___________________________ from ___________________________
   *Emphasis Code   *Academic Plan Code

Comments:

________________________________________________________________________
________________________________________________________________________

Approval:
_________________________________________ ___________________________
Department Chair or Director of Graduate Studies   Date

FOR REGISTRAR’S OFFICE USE ONLY

Entered: _________   Verified: _________  04/13