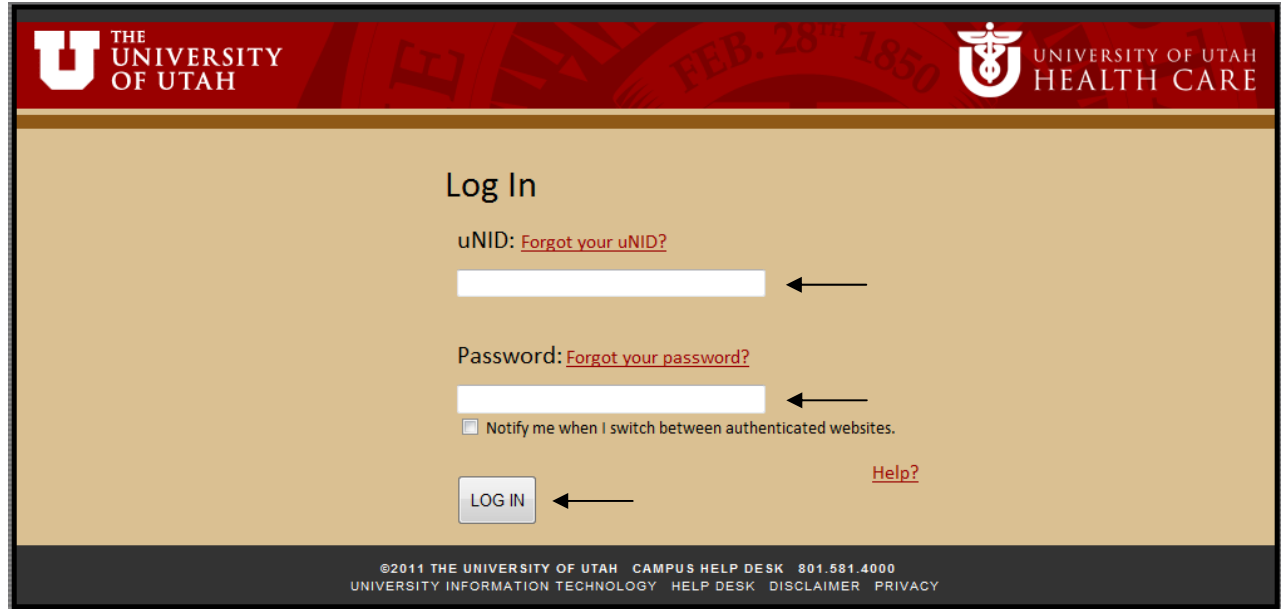
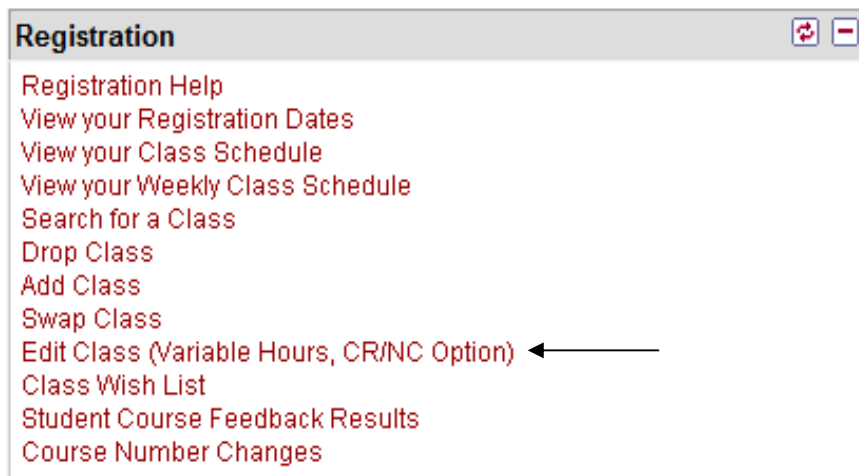


Instructions: **Elect CR/NC Option**

1. Log in to Campus Information Services with your uNID and password:



2. Locate the Registration box on your Student tab. Click the “Edit Class (Variable Hours, CR/NC Option )” link



3. The "Edit Classes" page is displayed.

**NOTE:** If you are able to register for more than one term you will be provided the opportunity to select the appropriate term.

- Choose the course you wish to elect CR/NC.
- Select the "Proceed to Step 2 of 3" button.

## Edit Class Enrollment Options



### 1. Select a class to edit

Select the class to modify and click Proceed to Step 2 of 3 to change your class preferences.

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Classes you are allowed to edit

Select from your schedule

[PROCEED TO STEP 2 OF 3](#)

4. Select the "Elect" button under the CR/NC option.

## Edit Class Enrollment Options



### 1. Select a class to edit - Enrollment Preference

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#### HIST 1700 - American Civilization

Class Preferences

HIST 1700-001	Lecture	<input checked="" type="radio"/> Open	Permission Nbr	<input type="text"/>
Session	Regular Academic Session		Grading	Graded
Career	Undergraduate Semester		Units	3.00
Enrollment Information	• American Institutions		Requirement Designation	American Institutions

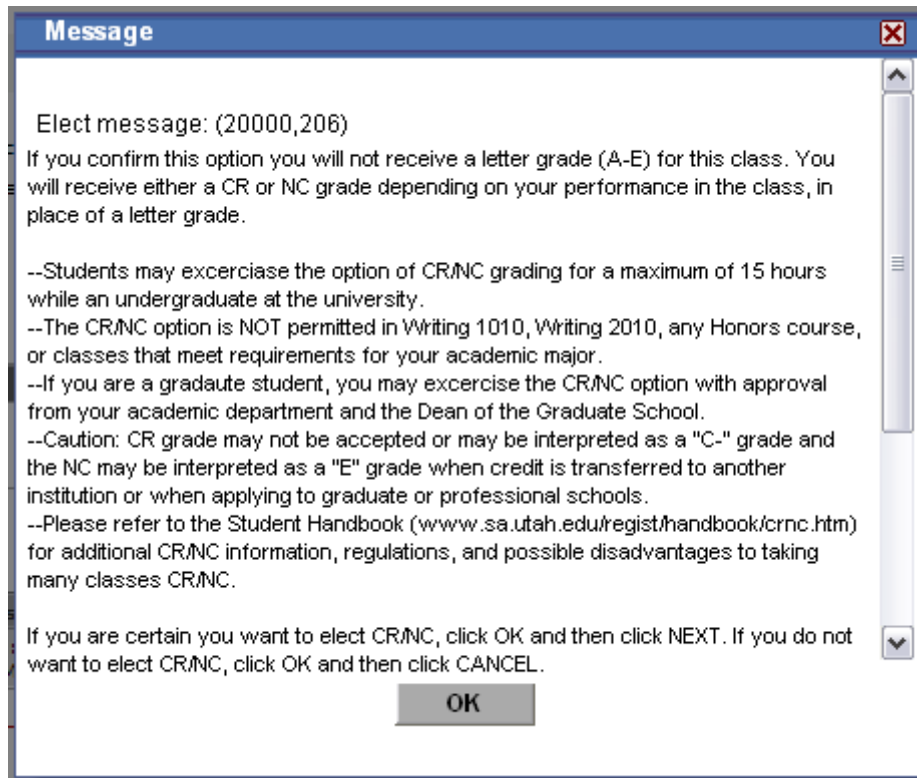
Select CR/NC Grading

\*If you want a letter grade (A-E), do not elect.

[CANCEL](#) [PREVIOUS](#) [NEXT](#)

Section	Component	Days & Times	Room	Instructor	Start/End Date
001	Lecture	MWF 8:35AM - 9:25AM	CTIHB 109		01/10/2011 - 04/27/2011

5. A message box will appear with important CR/NC information, please review and select "OK" to continue.



6. Select the "Next" button.

**Edit Class Enrollment Options** 1 [ ] [ ]

**1. Select a class to edit - Enrollment Preference**

Spring 2011 | Undergraduate Semester | University of Utah

**HIST 1700 - American Civilization**

**Class Preferences**

HIST 1700-001	Lecture	<span style="color: green;">●</span> Open	Permission Nbr	<input type="text"/>
Session	Regular Academic Session		Grading	Graded
Career	Undergraduate Semester		Units	3.00
<b>Enrollment Information</b>			<b>Requirement Designation</b>	
<ul style="list-style-type: none"> <li>American Institutions</li> </ul>			American Institutions	

**Select CR/NC Grading**

**Elect**

\*If you want a letter grade (A-E), do not elect.

Section	Component	Days & Times	Room	Instructor	Start/End Date
001	Lecture	MWF 8:35AM - 9:25AM	CTIHB 109		01/10/2011 - 04/27/2011

7. Select "Finish Editing" to confirm the change of grading basis from "Graded" to "Elected Credit/ No Credit."

### Edit Class Enrollment Options

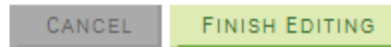


#### 2. Confirm your selections

Click Finish Editing to process your edit request. To exit without making changes to this class, click Cancel.

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Class Attribute	Original Value	New Value
Grade Option	Graded	Elected Credit / No Credit



8. A green check will indicate the grading basis was updated successfully. A red "X" for an error.

### Edit Class Enrollment Options



#### 3. View results

View the results of your enrollment request. Click fix errors to try and correct the problems listed below.

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✔ Success: Class updated
 
 Error: Unable to update class

Class	Message	Status
HIST 1700	Success: This class has been updated.	✔

MY CLASS SCHEDULE

You may wish to click the "My Class Schedule" button to obtain an updated schedule of your classes.

HIST 1700 - American Civilization						
Status	Units	Grading	Grade	Requirement Designation		
Enrolled	3.00	Elected Credit / No Credit				
Class Nbr	Section	Component	Days & Times	Room	Instructor	Start/End Date
1297	<u>001</u>	Lecture	MWF 8:35AM - 9:25AM	CTIHB 109		01/10/2011 - 04/27/2011