1. Log in to Campus Information Services with your uNID and password:

![Log In Form](image1)

2. Locate the Registration box on your Student tab. Click the “Edit Class (Variable Hours, CR/NC Option)” link

![Registration Menu](image2)
3. The “Edit Classes” page is displayed.

   NOTE: If you are able to register for more than one term you will be provided the opportunity to select the appropriate term.

   - Choose the course you wish to edit that is variable hours.
   - Select the “Proceed to Step 2 of 3” button.

4. Select the amount of units by using the drop down box next to “Units.”
5. Select “Finish Editing” to confirm the change of credit hours from 1 to 3.

### Edit Class Enrollment Options

2. Confirm your selections

Click Finish Editing to process your edit request. To exit without making changes to this class, click Cancel.

<table>
<thead>
<tr>
<th>Class Attribute</th>
<th>Original Value</th>
<th>New Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Units</td>
<td>1.00</td>
<td>3.00</td>
</tr>
</tbody>
</table>

6. A green check will indicate the units (hours) were updated successfully. A red “X” for an error.

### Edit Class Enrollment Options

3. View results

View the results of your enrollment request. Click fix errors to try and correct the problems listed below.

<table>
<thead>
<tr>
<th>Class</th>
<th>Message</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT 6910</td>
<td>Success: This class has been updated.</td>
<td>✓</td>
</tr>
</tbody>
</table>

You may wish to click the “My Class Schedule” button to obtain an updated schedule of your classes.