Reservations are made in a week-long block, Saturday-Friday. A maximum of 3 banner sites can be reserved per event for up to 2 week-long blocks. Reservations are made for a maximum of 2 weeks to allow opportunity for other groups to utilize banner poles. Banners must be removed by 5:00 PM on the last day of the reservation period. The requestor will receive an email confirmation detailing exact poles and dates reserved. Fax completed form to 585-7524.

I agree personally and on behalf of my organization to abide by the regulations described for the use and reservation of banner poles at the University of Utah as found at www.sa.utah.edu/regist/scheduling/schedulingbp.htm.

Signature: __________________________

(For Scheduling Use Only)